**Minutes March 2019**

**Committee Meeting North East Canoe Club**

Monday 25th March 2019

Attending:

President: Linda Lewis

Secretary: Allison Parkinson

Treasurer: Fabrice Pierre

Committee Members:  Matt Flanagan, Robert Caldwell, Richard MacLean, Hayley Crisp, Annie Gibbs, Lachlan Wills, Jacqui Zwanenberg, Dylan Hansen, Kjirsten Robb, Ian Minns

Apology:

**Agenda:**

1. Bendigo Bank Sponsorship - Hayley & Jacqui working on it
	1. Apply for an Axiom
2. Penrith Trip - Jacqui - 13th and 14th April
	1. Looking for more takers to do course
3. PFD with grant money
	1. Astral Green Jacket - $350 - Matt moves buying Green jacket, Hayley seconding
4. “How To” templates for tasks, events, trips etc - Jacqui
	* 1. Secretary Role
		2. How to run a trip
			1. Detailed organising checklist
			2. Consumer affairs and affiliation
			3. How to be a treasurer
5. Calendar - can we submit a draft calendar and have people nominate to be trip leader
	* + 1. The trip leader isn’t always the most experienced person on the trip
			2. Have a set calendar that gets repeated every year, allocate trip leader at the meeting two months prior to trip
			3. Review past calendars as a guide
			4. Club google calendar when club members are available
6. Club roles - Richard
	* + 1. President -
			2. Secretary -
			3. Treasurer - Fabrice
			4. Gear guy - Lach, equipement organiser
			5. Skill trainer - Matt
			6. Event organiser - Hayley
			7. Trip co-ordinator - Jacqui
7. Move pool day to Tuesday, start first Tuesday after Easter
8. From last meeting to follow up:
	* + 1. Strategic Planning - survey monkey - Linda to email out
			2. Gear tracking system - tags in shed, online booking - Richard is working on it
			3. Ausnet services Grant - Lachie - not happening, application not submitted
			4. Come and Try Night - Hayley and Richard - next year, Sunday arvo maybe
			5. Clean Up Australia - Wangaratta sustainability network, do it down stream of Wang
9. New secretary at next AGM
	1. See attached secretary role document

**AOB**

1. Renovate Galen Canoes
	* 1. New wheels and tyres to have spare
		2. Matt moves that we allocate $500 to project, second Allison. Ian will discuss via Telegram if the expenditure exceeds $500
2. Sea Kayaking Trip - Eric and Ian, approx June July next year
3. Whitsundays, hire gear in QLD
	* 1. Need to have done some sea kayaking experience leading up to the trip
		2. Water taxi can be back up for slower/troubled paddlers
4. Tassie trip - take a trip of kayaks over and paddle a range of rivers - Ian
5. Changes to membership rules at Paddling Victoria
	* 1. Changing memberships to make every member a full member
		2. Is the insurance we’re getting through Paddling Vic appropriate/doing the job
		3. Linda writing to Paddling Vic for clarification about what activities insurance covers - training, what does the increase in membership cost offer us as membership benefits.
6. Alternative date for Canoe Trip - May 11th & 12th or 18the or 19th
7. Training - canoeing with Matt - Sunday arvo’s with a canoe trip

Treasurer's Report:

Nov $2660, $2980 now

$175 - Gear Rental

$290 Canoe Tour

Next Meeting - 20th of May

Calendar of Grants and dates of submission

This Girl Can - grant funding and event for women paddling