**Minutes**

**Committee Meeting North East Canoe Club**

Monday 19th March 2018

Attending:

President: Matt Flanagan

Secretary: Allison Parkinson

Treasurer: Fabrice Pierre

Committee Members: Richard MacLean, Linda Lewis, Robert Caldwell, Annie Gipps, Eric De Caheil

Apology: Ian Minns, Hayley Crisp, Jacqui Zwanenberg

**Agenda:**

1.      Structure for club roles - follow up discussion from last meeting

o   Create more roles for committee –

* President -
* Vice-president
* Treasurer – back up treasurer
* Secretary – back up secretary
* Coaching co-ordinator -
* Event trips organiser -
* Maintenance and equipment co-ordinator – Matt Flanagan, Proposed by Fabrice, seconded by Allison
* Grants & fundraising co-ordinator – Linda Lewis
* Social secretary -

2. Succession Planning - new president, Vice President - Rob Caldwell

* Rob Caldwell – motion nominated by Allison and seconded Fabrice
* Linda Lewis – temporary president until AGM, nominated by Allison and seconded by Fabrice

3.      Gear purchasing

o   Safari H2O Paddles – on their way, 5 x 194cm 30 degree offset paddles

o Bruce Baxter - PFD’s and helmets

o   Other Paddles and Decks

o   Float bags for kids boats – Matt proposed, Allison seconds

4.      Canoe Trailer – will need help to paint once it’s welded

5.      Gear Hire

* Rate for hire
* Online hire system – Hayley – follow up with Hayley

6 Friends of the Mitta Weekend - Whitewater Kayak Race Oct 6-7th (Snowy River Extreme Race - week before) – Fabrice will follow up with organiser and get back at next meeting

7.      Treasurer's report – $3513.29, Main expenses, swiftwater refunds completed, new lifejackets and helmets, new paddle, canoeing vic

8. Money in arrears for club members – what do we do with non-financial members, do we need to set a day paddle fee, fill out an indemnity form (once they’ve used the form three times, need to sign up to Canoeing Victoria) – does Canoeing Victoria have a once of paddler policy. Does competition membership include races like Snowy River Extreme.

9      Holden Grant – beyond their scope, reapply the similar to last time

10.  Emergency beacon, grant funding for. Current grants are inadequate. Continue trialling Matt’s Garmin device and look for funding options if we decide it’s worthwhile

11.  Long term Planning - Matt and Linda working on questions. Linda will liase with Richard and Allison

12.  Insurance - Matt will give estimate of gear value and Allison will follow up insurance quotes.

13. Wednesday nights swiftwater exercise – Matt to set up scenario for swiftwater rescue skills practice. Lower rapid need a few participants.

14. Hayley and Linda to explore female participation grant – training weekend open to female club and non-club members. Also explore grant funding for uniforms and rashies for the club.

15. Matt has offered to assist club members with boat fit out at his house. Will assist with foam and other fitting issues.

16 Matt would like to fit out the GT’s and GTX’s with new foam, proposes $50 budget to do the fit out, Fabrice seconded

17. Rob is proposing we run canoe polo practice in the river for fun. Do we need to check water quality prior to activity.

Next meeting

* Donation to friends of the Mitta
* Volunteering weekend for Friends of the Mitta