**Minutes**

**Committee Meeting North East Canoe Club**

Monday 29th January 2018

Attending:

President: Matt Flanagan

Secretary: Allison Parkinson

Treasurer: Fabrice Pierre

Committee Members: Richard MacLean, Linda Lewis, Robert Caldwell

Apology: Ian Minns, Hayley Crisp, Jacqui Zwanenberg

**Agenda:**

1. Structure for club roles:
	* Create more roles for committee
	* Use British Canoeing for some examples of jobs/roles
2. Gear purchasing
	* Purchased four float bags $64 for pair from Horizon Line Canoes
	* Explore alterations to paddles from Safari H2O - $75
		+ 190cm x 1, 198cm x 2, 194 x 2
	* Fully adjustable paddle – two lengths and any offset - $250 without adjustment x 1
	* PFD’s – do we need rescue vests? May not be able to be adequately operated by unskilled, untrained operator and may not increase advantage in rescue situation.
	* 4 X PFD’s, one size fits all from Bruce Baxter, orange or yellow
	* 4 x Helmets from Bruce Baxter, orange or yellow
	* Need to follow up electric water spray decks, add adjustable tunnel on current kids deck – matt to follow up
	* Continue exploring small second hand or ex-demo boat for small adult – creek boat
	* Float bags for kids boats
3. Upcoming paddling skills course
	* Three sessions of paddling skills, one session of self rescue or swiftwater rescue skills
	* 7pm start on February 7th
	* Instructor training through River Canoe Club
4. Canoe Trailer
	* May happen soon……..
5. Annual Gear Hire Rate
	* Cover the life of the wear and tear of items
	* Condition of use: use gear for club activities, not non-club activities
	* Matt Propose, seconded Fabrice - $10 for club member, $20 for non club members.
		+ If you damage the equipment – you will be charged a fee
		+ Equipment is for club use and should be available to club members by negotiation
		+ First outing free
		+ Payment or in-kind labour for the club
		+ Club members to collect fees
		+ Online record and booking system of hire
			- Online system lists equipment available – Hayley to follow up
6. Duo
	* Want as many of the club members as possible to be able to be competent at paddling the duo
	* Don’t charge for use of duo so that more people get to use it and get good at paddling it
7. Treasurers report – Victorian canoeing payment membership cost, hire income, balance $4945.86
8. Wang Council Community Grant – can someone attend info session?
9. Come and Try Night
	* Monday 19th February 5.45pm
10. Emergency beacon, grant funding for?
	* Matt has Garmin In Reach Plus spotter device, can send two way texts, can receive emails to phone, inbuilt map, also GPS
	* Matt will loan the equipment with instructions to familiarize club members with equipment to allow committee to make a decision on suitability and use of the product
	* Approx. $700 to buy, $35 per month, initial setup ??
	* Sat Phone – so much more expensive
11. Long term Planning
	* Original strategic plan has expired and needs to update for next several years
	* Template for strategic plan
	* Set aside separate meeting to complete planning
	* Online survey
	* Matt & Linda work on the questions, email committee to get additions
	* Once responses arrive organize meeting to discuss responses
12. Ian – Blue Gums and Nimboida Trip to add to calendar
13. Insurance – request from johanssons, Canoeing victoria insurance broker can they do a better

Next meeting

- money in arrears for club members