**Minutes**

**Committee Meeting North East Canoe Club**

Monday 29th January 2018

Attending:

President: Matt Flanagan

Secretary: Allison Parkinson

Treasurer: Fabrice Pierre

Committee Members: Richard MacLean, Linda Lewis, Robert Caldwell

Apology: Ian Minns, Hayley Crisp, Jacqui Zwanenberg

**Agenda:**

1. Structure for club roles:
   * Create more roles for committee
   * Use British Canoeing for some examples of jobs/roles
2. Gear purchasing
   * Purchased four float bags $64 for pair from Horizon Line Canoes
   * Explore alterations to paddles from Safari H2O - $75
     + 190cm x 1, 198cm x 2, 194 x 2
   * Fully adjustable paddle – two lengths and any offset - $250 without adjustment x 1
   * PFD’s – do we need rescue vests? May not be able to be adequately operated by unskilled, untrained operator and may not increase advantage in rescue situation.
   * 4 X PFD’s, one size fits all from Bruce Baxter, orange or yellow
   * 4 x Helmets from Bruce Baxter, orange or yellow
   * Need to follow up electric water spray decks, add adjustable tunnel on current kids deck – matt to follow up
   * Continue exploring small second hand or ex-demo boat for small adult – creek boat
   * Float bags for kids boats
3. Upcoming paddling skills course
   * Three sessions of paddling skills, one session of self rescue or swiftwater rescue skills
   * 7pm start on February 7th
   * Instructor training through River Canoe Club
4. Canoe Trailer
   * May happen soon……..
5. Annual Gear Hire Rate
   * Cover the life of the wear and tear of items
   * Condition of use: use gear for club activities, not non-club activities
   * Matt Propose, seconded Fabrice - $10 for club member, $20 for non club members.
     + If you damage the equipment – you will be charged a fee
     + Equipment is for club use and should be available to club members by negotiation
     + First outing free
     + Payment or in-kind labour for the club
     + Club members to collect fees
     + Online record and booking system of hire
       - Online system lists equipment available – Hayley to follow up
6. Duo
   * Want as many of the club members as possible to be able to be competent at paddling the duo
   * Don’t charge for use of duo so that more people get to use it and get good at paddling it
7. Treasurers report – Victorian canoeing payment membership cost, hire income, balance $4945.86
8. Wang Council Community Grant – can someone attend info session?
9. Come and Try Night
   * Monday 19th February 5.45pm
10. Emergency beacon, grant funding for?
    * Matt has Garmin In Reach Plus spotter device, can send two way texts, can receive emails to phone, inbuilt map, also GPS
    * Matt will loan the equipment with instructions to familiarize club members with equipment to allow committee to make a decision on suitability and use of the product
    * Approx. $700 to buy, $35 per month, initial setup ??
    * Sat Phone – so much more expensive
11. Long term Planning
    * Original strategic plan has expired and needs to update for next several years
    * Template for strategic plan
    * Set aside separate meeting to complete planning
    * Online survey
    * Matt & Linda work on the questions, email committee to get additions
    * Once responses arrive organize meeting to discuss responses
12. Ian – Blue Gums and Nimboida Trip to add to calendar
13. Insurance – request from johanssons, Canoeing victoria insurance broker can they do a better

Next meeting

- money in arrears for club members